NPQ Application Form

# 1a) Introduction

Thank you for your interest in joining our NPQ programmes. Please complete this application form and return it to info@nelthub.co.uk – please also get in touch with us if you have any questions.

If your application is successful, you will be sent a document outlining the expectations of the programme. You will be asked to sign the document to confirm you will meet these expectations, and your head teacher will also be asked to sign the document to confirm they understand and agree to the commitment involved.

# 1b) Requirements

1. As part of the application process, we will conduct Teach Status Checks with the Teaching Regulation Agency to ensure that no prohibited teachers are accepted onto the programmes. If we are made aware that you are prohibited from the teaching profession, we reserve the right to withdraw your place from the NPQ programmes.
2. Before starting, please ensure that you have informed your line manager and head teacher that you are applying for an NPQ and the programme for which you are applying. If you move schools, this may mean you are unable to complete the programme (see our eligibility criteria), so please consider this as well.
3. Please acknowledge the information shared here, and the commitment required to complete the programme, before progressing:
4. [ ]  I understand the commitment required to successfully complete the programme.
5. [ ]  I understand that we can only accept applications from teachers and leaders who are, or who will be, in schools that meet Teach First eligibility.

# 2a) About you

Please give us some basic information about you. If you do not know your Teacher Reference Number (TRN), you can retrieve it using [this link](https://find-a-lost-trn.education.gov.uk/start). If you are still unable to find your TRN, then please apply and we will help you to find it later on.

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| **Questions** | **Responses** |
| 1. Forename |  |
| 2. Surname |  |
| 3. NPQ programme applied for |  |
| 4. Your subject or phase taught |  |
| 5. Teacher reference number |  |
| 6. Your phone number |  |
| 7. Your work email address |  |
| 8. Confirm above email address |  |
| 9. Your personal email address |  |
| 10. Confirm above email address |  |

# 2b) About your school

Please tell us information about your school. If you do not know your schools Unique Reference Number (URN), you can retrieve it using [this link](https://get-information-schools.service.gov.uk/Search?SelectedTab=Establishments). If you are still unable to find your URN, please give us your school postcode or website.

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| **Questions** | **Responses** |
| 1. School name |  |
| 2. School local authority |  |
| 3. School Unique Reference Number |  |

# 2c) About your headteacher

You need to secure the agreement from you head teacher to participate in an NPQ programme. This is to ensure that you can make an appropriate level of commitment needed to get the most from the programme. If you are offered a place, we will ask your headteacher to co-sign an agreement confirming their support.

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| **Questions** | **Responses** |
| 1. Headteacher’s name |  |
| 2. Headteacher’s email address |  |
| 3. Confirm above email address |  |
| 4. School URN or postcode |  |
| 5. Headteacher supports my application |  |

# 2d) Additional information

Please use this space to share any additional information that you think is relevant, including if there are any reasonable adjustments, we can make to assist you in your application or with our recruitment process.

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# 3) Application statement

We use the following questions to assess your suitability to join your preferred NPQ programme. We encourage you to take the time to give considered responses and to check through your answers.

**1. Why would you like to complete an NPQ with us? (400 words maximum)**

Within your answer please consider:

* Your understanding of the structure of the programme.
* How taking part in the programme will impact on your development and progress.
* The impact that you would hope to have on pupils

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| Your response |

**2. Please provide a specific, recent example of how you are ready for the next step in your leadership development (400 words maximum)**

Within your answer please consider:

* How this example demonstrates your readiness to take the next step in school or education setting leadership.
* What skills you will focus on developing

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| Your response |

**3. Throughout the programme, you will develop knowledge and skills in leadership to enable all pupils to succeed. You can see more information on these in the NPQ Curriculum Frameworks. From the list below, please choose one area you consider most important for you to develop in your role and explain how this will impact on pupils and staff at your school or education setting. (400 words maximum)**

* Teaching and Learning (including literacy, curriculum and assessment)
* Developing others
* Behaviour and SEND
* School and Trust Culture
* Organisational management and leadership
* Child development

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| Your response |